

## COAST GUARD INVESTIGATIVE SERVICE REPORT OF RESIDENT AGENT OFFICE VISIT

RESIDENT AGENT OFFICE VISITED:

VISIT MADE BY:

DATE OF VISIT:

FILE:

LAST VISIT MADE BY:

DATE OF LAST VISIT

DATE OF LAST REPORT:

DISTRIBUTION:

INSTRUCTIONS FOR VISITING SUPERVISOR: The visit to the Resident Agent Office is for the purpose of examining existing conditions and better establishing lines of communication. The things that can be addressed during these visits include, but are not limited to: the condition and adequacy of the office and its equipment (including vehicles), the case load and the way it is managed, storage and safeguarding of evidence and contraband, and the manner by which the RAC is managing the operations and activities of the office. Officials with whom the Coast Guard Investigative Service has official contact would be visited on each trip (but, it is not necessary to visit the same official on each trip). Any funds held by the office being visited should be verified on each trip.

REPORT IN THE SPACE BELOW WHAT CONDITIONS WERE ADDRESSED DURING THE VISIT. REPORT WHAT OFFICIAL(S) WAS/WERE VISITED OR CONTACTED.

**Attach additional pages if more space is needed.**

THIS VISIT WAS MADE IN ACCORDANCE WITH COAST GUARD INVESTIGATIVE SERVICE POLICY.

SAC Signature: \_\_\_\_\_ Date: \_\_\_\_\_

REGION:

RAC Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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